

Bremer State High School

Career Connections Centre



'Bremer State High School believes in a school where every child achieves the knowledge and skills for sustainable employment'

Work Experience

What is Work Experience?

Formal arrangement where students participate in activities in a workplace that may or may not be related to a VET program. Approved by school.

Types of Work Experience –

Work Sampling-provides students with the opportunity to test personal vocational preferences through performing tasks in a workplace. E.g 1-4 days.

Structured Work Placement - involves the student participating in specific tasks in the workplace as described in the VET in Schools program. E.g 1 day per week for 8 weeks or 20 placement days.

Why choose Work Experience?

- Prepares students for work
- Provides an opportunity for student to assess whether the industry is right for them
- Looks great on a Resume
- Can lead to a School-based Apprenticeships or Traineeship (SATs)
- Helps develop attitude & skills as well as a good work ethic
- May be part of Vocational Placement

Steps to Take:

1. Student finds a host employer willing to take on a student for Work Experience
2. Collect Work Experience Agreement (WEA) from the Career Connections Centre
3. Student, Parent/Guardian, Work Provider meet to discuss arrangements. All sign the agreement then return to the Careers Centre
4. Principal will sign form
5. WEA MUST be signed by ALL Parties prior to commencement of Work Experience Placement in order to be covered by insurance.
6. Careers Centre will advise School Office of Work Experience Placement (Approved Absences).
7. Student attends Work Experience for agreed time. It is the student's responsibility to catch up on any missed class work.

Useful Links:

<http://education.qld.gov.au/students/placement/work/workex.html>

<https://www.australianapprenticeships.gov.au/>

<https://www.myskills.gov.au/>

<https://www.aapathways.com.au/about-australian-apprenticeships-traineeships/australian-school-based-apprenticeships>

<https://tafeqld.edu.au/>

School-based Apprenticeships & Traineeships (SATs)

What is an SAT?

School-based apprenticeships and traineeships (SATs) are a form of skills development that provide an opportunity for students in Years 10, 11 and 12 to undertake employment-based training while continuing full-time enrolment in a school program and studying towards a Queensland Certificate of Education (QCE). E.g 1 day per week paid training within the nominated work place.

A SAT is a partnership between an Australian Apprenticeship Network Provider, a Registered Training Organisation, the Host Employer, the School and the Student.

Why choose an SAT?

- Support transitions from school to work and promote education, training and employment opportunities for secondary school students
- Provide students with opportunities to develop skills and knowledge relating to actual employment situations
- Allow students to start, and in some cases complete, a vocational qualification while still at school
- Improve post-schooling employment and training pathways for students
- Improve links between education and industry, school and local community.
- Apprentices/Trainees generally have stronger graduate employment outcomes than the average VET graduates. In 2017, 81.2% were employed six months after graduation.

Steps to Take:

1. Decide whether an SAT is for you. Extra information can be collected from the Career Connections Centre (CCC).
2. Student is to have an up to date resume. (CCC can help with this)
3. Explore potential industries / career options either online, visit the Traineeships tab on the student intranet or visit the CCC.
4. Vacancies are advertised in the CCC, Student Traineeships Tab on intranet, Emailed out
5. Apply according to Vacancy instructions (usually direct to the Apprenticeship Network provider or via Careers Centre).
6. If successful, Apprenticeship Network Provider will be in contact to organise an interview.
7. SAT Trial is organised at host employer (WEA needs to be completed for this to occur if on a school day)
8. If successful, SAT sign up is arranged (parent is required to be present at sign up)
9. CCC has paperwork signed off by Principal in support of SAT.
10. Student begins SAT. CCC notifies School Office of SAT. It is the student's responsibility to catch up on any missed class work.

*** If Student already has a host employer interested in taking them on as an apprentice or trainee, please visit the CCC about contacting an Apprenticeships Network Provider and to organise a sign up.

TAFE & EXTERNAL COURSES

What is TAFE?

TAFE (Technical and Further Education) provides education and skills training in vocational pathways. It focuses on specific skills training for a particular workplace.

TAFE Qld offers flexible study options so you can gain your vocational qualification while you're still at school in a way that best suits you.

Why choose TAFE?

- TAFE Qld offers some of the best training facilities in the State, with advanced, industry-relevant workspaces and classrooms
- All training is delivered in an adult learning environment so the student gets a taste of what its like to study in a higher education setting
- Highly qualified teachers

Steps to Take for TAFE:

1. Decide if TAFE is for you
2. Research TAFE courses online or visit the CCC to collect a TAFE Brochure.
3. Submit an Expression of Interest through the TAFE at School Pathways System (this is usually emailed out to the students. However, please visit the CCC if you have not received it).

External Courses:

Like TAFE, External Courses provide education and skills training in a specific Vocational Pathway however, through a private provider. Students complete a VET Qualification while still at school through a flexible study option (online, on campus etc).

An example might be a Certificate II & III in Fitness with the College of Health & Fitness (Centenary Fitness College).

Visit the CCC if this is the option you would like to pursue to view the catalogue of external courses available.