



BREMER STATE HIGH SCHOOL

CONDITIONS OF USE FOR FACILITIES

- A. Bremer State High School requirements for the use of school facilities **have precedence over** all facility bookings.
- B. There will be **no smoking or alcoholic beverages** permitted within the school grounds. Food and drink are **not permitted** within school buildings.
- C. Education Queensland has directed that all hirers of school facilities carry a **Public Liability Insurance** to the value of ten million dollars (\$10,000,000.00). Please attach a copy of your current policy to the Expression of Interest to Hire Facility.
- D. Any damage to school buildings, structures, fittings or furniture will be **rectified by the hirer** to the satisfaction of the Principal/Business Services Manager of the school.
- E. The facility is to be left in a **clean condition**. All **rubbish associated with the hire** of the facility will be **removed from the school grounds** by the hirer. If extra cleaning is required after the hirer's use, it will result in the **hirer paying for external cleaners**, employed by the school, to clean the facility.
- F. If the school's **security system is not armed correctly** by the hirer and this action results in the Ipswich Security Services being called to the site **a fee will be charged** to the hirer. Please phone (07) 3224 6666 (State Government Security) if there are any problems with the security system or the premises cannot be locked securely. The facility must **NEVER** be left unsecured.
- G. Entry to the school hall is via the outdoor tennis/basketball courts car park. **Parking is entirely at the risk of the user** whether parking inside the school grounds or the public car park. Users must park in the allocated spaces provided not on cement paths or gardens. The car park must be locked by the hirer after use.
- H. There will be **no additions or alterations any buildings, fixtures or structures** on the premises by the hirer.
- I. Payment is to be made to the school by cash, EFTPOS, EFT or cheque made payable to '**BREMER STATE HIGH SCHOOL**'. Tax invoices will be sent to hirers.
- J. Permission to use the facility is **limited to one season** only and shall be subject to review at any time.
- K. The facility **must not be sublet** by the hirer.
- L. A **key deposit** will be required for long term hire. This deposit will be refunded at the end of the hiring period when keys are returned. If keys are not returned straight after the hirer's use this could result in the **loss of the key deposit**.
- M. It is a **requirement** of the Commission for Children and Young People and Child Guardian that people who work with children obtain a Suitability Card. Information on this may be obtained from the following website: www.ccypcg.qld.gov.au. This is a **condition of hiring** the school facilities.
- N. **Equipment** belonging to the hirer is **not to be left at the school** under any circumstances.
- O. Organisations who hire the sports hall are **NOT TO USE** the indoor running track under any circumstances.