

BECOMING A HOMESTAY FAMILY

Date:

Dear _____,

Thank you for your expression of interest in hosting an overseas student and contributing to the increased internationalisation of our school and students.

To begin the application process we need your family to complete this checklist and the attached documents. Please complete these documents digitally and return via email to our school.

- [Homestay Provider Profile Document A](#) (confidential, for school use only)
- [Homestay Provider Profile Document B](#) (will be provided to an educational agent and sent to your visiting student)

If your *Homestay Provider Profile* application is successful we would like to visit your home, meet your family and discuss your application. This meeting will include a review of what is involved in hosting an international student. Please indicate a convenient time for the visit to take place at the end of this form.

HOST FAMILY COMMITMENT

In hosting an international student, you are confirming you can provide and meet the following criteria. Please check each box.

- A clean, safe and secure household.
- Adequate sleeping arrangements including a bed for each visiting student (sleeping bags or sleeping on the floor is not permitted). If sharing a room, the student will share a room with a child of the same gender.
- Ability to treat the student(s) as part of your family and supervise appropriately at all times (including before and after school supervision).
- Ability to communicate with the student(s) in a friendly manner and in English at all times.
- Provision of three nutritious meals daily as well as snacks.
- Supervised transport to and from school by a member of the homestay family, in to the care of the school (including ticket payment, if student will travel by public transport with a family member).
- Access to bathroom and laundry facilities.
- Access to household items such as towels, sheets, blankets and cooking, eating utensils etc.

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- Not permit your student(s) to participate in any high-risk activity (including notifying the school if you become aware that your student intends to participate or has participated in a high-risk activity, non-routine travel, or non-routine activity without our approval)
- Notify the school immediately if you suspect or become aware that your student(s) has been harmed or is at risk of harm; or if you suspect or become aware that any person has been harmed or is at risk of harm by your student(s).
- Notify the school of any illness or injury suffered by the student(s) in an appropriately timely manner.
- Ensure that no other international students or individuals from the same country as the visiting student reside in the home during the dates of the study tour program.
- Agree to notify the school of any additional residents during the study tour (inclusive of both short term and long term residents, adults and minor) as soon as possible and within 7 days
- Obtain a Blue Card or Exemption Card for every household resident over 18 years of age, and will notify the school of any additional adult residents as soon as possible and within 7 days

BLUE CARD REQUIREMENTS

Queensland Department of Justice and Attorney General mandate that individuals 18 years or over residing in the host family home whilst an international student is visiting must hold a valid Blue Card or an Exemption Card.

Blue Cards for volunteers are valid for three years and are free of charge. Please find enclosed the Blue Card application form for completion by residents of your home who are 18 years or older.

If any family members have previously lodged an application or already hold a valid Blue Card or Exemption card, please provide details on the [Homestay Provider Profile \(Document A\)](#).

An *Authorisation To Confirm A Valid Blue Card/Application* form will need to be signed by each member of the family already holding a Blue Card or Exemption Card. This form will be provided after we receive your completed Homestay Provider Profile documents.

You must immediately notify us if there is a change in the police or disciplinary information for you or any person residing in your home who holds a Blue Card or Exemption Card.

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WHAT NEXT?

Please indicate your preferred day and time for a household meeting (please nominate more than one):

<input type="checkbox"/> Monday		to		<input type="checkbox"/> Thursday		to	
<input type="checkbox"/> Tuesday		to		<input type="checkbox"/> Friday		to	
<input type="checkbox"/> Wednesday		to		<input type="checkbox"/> Other		to	

Other details
(please indicate
preferred
date(s):

An orientation session will be held prior to the study tour during which all host families will be provided with detailed study tour program information, cultural etiquette and school support information related to the upcoming study tour.

Thank you again for your support for the school, students, and community. We hope becoming a homestay family will be a valuable and rewarding experience.

Kind regards,